



# CITY OF HALEYVILLE, ALABAMA ALCOHOLIC BEVERAGE LICENSE APPLICATION

## CITY OF HALEYVILLE ALCOHOLIC BEVERAGES LICENSE APPLICATION APPLICATION PROCESS OVERVIEW

**To obtain an Alcohol Beverage License for the City of Haleyville, your business must be located inside the Haleyville city limits and properly zoned for appropriate license requested in this application.**

Application for a license to sell alcoholic beverages is different than the application for a general license for retail, wholesale, or service related business. Due to the regulatory nature of this type of business, there are additional requirements for the issuance of a license to sell alcoholic beverages.

The typical amount of time required for the application process is a minimum of 45 days. Primarily this is due to the fact that there is a significant amount of documentation required in order to provide the City Council with an accurate insight into the financial, management, and personal background of the applicant and those involved with the business. There are also several inspections that must be scheduled and approved as a part of the process.

You will need to meet with the City Clerk to review the application for completeness and/or to answer any questions you might have regarding the application. This is very important to the process so that there will be as little misunderstanding of expectations as possible. There are specific deadlines for several aspects of the application process and if these are not complied with, the result is delay in approval and, more importantly to you, the opening of your business!

The following steps, along with a brief description, are listed in the order of completion for a typical application, approval, and issuance of an alcoholic beverage license. There are only two (2) methods for making application; as a new licensee, or as a transfer of an existing license. If you are going to transfer an existing license by change of ownership, **DO NOT PURCHASE, BEGIN OPERATING, OR MANAGING THE BUSINESS UNTIL AFTER THE CITY HAS BEEN CONTACTED!**

**Step 1. Verification of Zoning** - Applicant must schedule a meeting with the Planning Commission Chairman, (205) 486-3121, to review Verification of Zoning Form. This Form is to be completed by applicant and returned to the Planning Commission Chairman to confirm that current zoning ordinance supports the use. A copy of the legal description and most recent survey or plot plan for the address of the proposed business is required for this step. **(Form 1)**

**Step 2. ABC Application** – Prior to making application with the City of Haleyville, you must apply with the State Alcoholic Beverage Control (ABC) Board. You may call the Alabama ABC Office at (256)764-2435, to schedule an appointment with the local ABC Agent to begin their application process.

**Step 3. City Application Overview & Release** – Upon the verification of zoning and ABC Application Process, an application package for Haleyville Alcoholic Beverage License is released for completion. Forms are available in the City Clerk's office; *however*, a meeting must be scheduled with the City Clerk, (205) 486-3121, to go over the application and any specific requirements for your business.

**Step 4. Departmental Approvals** – It is the responsibility of the applicant to contact the Building, Fire, and Health (if applicable) Departments to schedule the necessary inspections. All approvals by the Council are contingent upon satisfactory department approvals. (**Form 3 and Form 4**)

**Step 5. Background Investigation** – All persons with any financial, operational, or management interest in the proposed business will be listed on the application. As part of the application process, a criminal background search is performed by the Alabama Bureau of Investigation (ABI) with the history provided for review by the Haleyville Police Department. (You will be fingerprinted at the Haleyville Police Department.) Form ABI-46 is included in the application package, or is available on-line at: <http://dps.alabama.gov/ABI/forms/ABI-46.pdf>. The ABI review will generally require at least fourteen (14) days.

**Step 6. Return Completed Application to City Clerk** – The completed application, including ABI Form 46, is returned and submitted for consideration. At this time, the applicant pays an application fee and any costs associated with the public notice.

**Step 7. Alcohol License Review Committee Consideration** – Once the City Clerk receives the completed application, and criminal history information from ABI, a meeting of the Alcohol License Review Committee will be scheduled.

**Step 8. Public Hearing** – After the Alcohol License Review Committee has met and reviewed the application, the City Clerk will notify the applicant to schedule a time and date for the required Public Hearing.

**Step 9. Notification to Surrounding Property Owners** – **Form 6, Notice Provided to Surrounding Property Owners Concerning Application for Alcoholic Beverage License** must be provided to all residents, real property owners and businesses within five hundred (500) feet of the property sought to be licensed. After this has been completed, *Certification of Notice* **Form 7** must be completed and submitted to the City Clerk no later than noon on the Monday (one week) preceding the Public Hearing scheduled before the City Council as provided in the Notice. The City Council will not consider any application without **Form 7**.

**Step 10. Public Hearing and City Council Consideration** –The Council meets on the first and third Monday of each month. The City Council will conduct the Public Hearing, as scheduled, and then consider the application for their vote. Any approval given is contingent upon satisfactory departmental approvals by Building, Fire, and Health (if applicable) Departments. There are several critical deadlines associated with this step, and these will be discussed with you at the time of releasing the application.

**Step 11. Release of Approval** – Upon receiving all approvals, the City Clerk will review the file and authorize the release of the City's approval to the local representative of the State of Alabama Alcoholic Beverage Control (ABC) Board.

**Step 12. Presentation of ABC License and Issuance of City License** – Upon releasing the City's approval of your business for sale of alcoholic beverages, the State ABC Board will issue their License. (The ABC Board has an entirely separate application process that should be completed simultaneous with this application.) The ABC License must be presented to the City Clerk's Office, along with an Alcohol License Tax Bond and Certificates of Insurance. Upon doing so, a temporary City of Haleyville License can be issued for your business. The City will also issue separate licenses for other business activities dependent upon the exact nature of your business (e.g., restaurant, grocery, etc.).

**COSTS ASSOCIATED WITH ALCOHOLIC BEVERAGE LICENSING APPLICATION:**

CITY OF HALEYVILLE APPLICATION FEE: **\$300.00** (Non-refundable)  
ADVERTISING FEE: **as set by Newspaper** (Non-refundable)

IF YOU SHOULD HAVE ANY QUESTIONS, PLEASE CONTACT THE CITY CLERK AT (205) 486-3121.



**GENERAL INFORMATION**



**IMPORTANT PHONE NUMBERS AND CONTACTS:**

ABC Office, Florence, AL	(256)764-2435	
City Clerk	(205) 486-3121	Debra Hood
Fire Department	(205) 486-2435	Tommy Lewis
Zoning	(205) 486-3121	Johnny Thompson
Police Department	(205) 486-5201	Chief Kyle Reogas
Enforcement Officer	(205) 486-3121	Gene Edwards
Winston County Health Department	(205) 489-2101	

**IT IS THE APPLICANT'S RESPONSIBILITY TO CONTACT THE HEALTH DEPARTMENT (if applicable) FOR THE NECESSARY INSPECTIONS REQUIRED FOR THE ALCOHOL LICENSE.**



# CITY OF HALEYVILLE, ALABAMA ALCOHOLIC BEVERAGE LICENSE APPLICATION

\*\*\* **CONFIDENTIAL** \*\*\*

Please type or print legibly.

Application No. \_\_\_\_\_

Date of Application: \_\_\_\_\_  New  Transfer

**Check the following Licenses for which you are applying:**

- |                                                                   |                                                                       |
|-------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Beer Wholesale                           | <input type="checkbox"/> Retail Table Wine (On-Premise & Off-Premise) |
| <input type="checkbox"/> Wine Wholesale                           | <input type="checkbox"/> Retail Beer (On-Premise & Off-Premise)       |
| <input type="checkbox"/> Beer & Wine Wholesale                    | <input type="checkbox"/> Retail Beer (Off-Premise)                    |
| <input type="checkbox"/> Warehouse                                | <input type="checkbox"/> Special Retail (On-Premise)                  |
| <input type="checkbox"/> Club Retail Liquor (Class I or II)       | <input type="checkbox"/> Special Events Retail (On-Premise)           |
| <input type="checkbox"/> Lounge Retail Liquor (On-Premise)        | <input type="checkbox"/> Manufacturer                                 |
| <input type="checkbox"/> Retail Liquor (Off-Premise)              | <input type="checkbox"/> Importer                                     |
| <input type="checkbox"/> Restaurant Retail Liquor (Class I or II) | <input type="checkbox"/> Liquor Wholesale                             |
| <input type="checkbox"/> Retail Table Wine (Off-Premise)          |                                                                       |

**SECTION I. APPLICANT INFORMATION.**

1. Name of Applicant: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
 Social Security No.: \_\_\_\_\_ Driver's License No.: \_\_\_\_\_

2. Type of Ownership: \_\_\_\_\_ Individual \_\_\_\_\_ Partnership \_\_\_\_\_ LLC  
 \_\_\_\_\_ Corporation \_\_\_\_\_ Association

3. Corporation or LLC Name: \_\_\_\_\_

4. Names and Addresses of Partners, Members, Officers, or Directors: *(Attach a separate sheet if necessary.)*

NAME	TITLE	DATE OF BIRTH	ADDRESS	SSN

5. Complete the following questions regarding the applicant(s).

a.) Do any of the APPLICANTS, whether individual, member of partnership or association, or officer and directors of corporation or the corporation itself, in ANY manner have a financial interest either directly or indirectly in any other class of business regulated under any alcoholic beverage law?.....  YES  NO  
If so, please describe completely. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b.) Does the APPLICANT own or control, either directly or indirectly, or hold any lien against any real or personal property which is rented, leased, or used in the operation of business by the holder of a permit or license issued under the authority of any alcoholic beverage law?..... YES  NO  
If so, please describe completely. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c.) Is the APPLICANT receiving, either directly or indirectly, ANY loan, credit, cash or equivalent from any other alcoholic beverage licensee or from or through any subsidiary or affiliate of another alcoholic beverage licensee, or from any individual, firm, association, or corporation operating under or regulated by the authority of any alcoholic beverage law?  YES  NO  
If so, please describe completely. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

d.) Has APPLICANT ever applied for and been refused a State or City permit or license, or had a permit or license suspended or revoked by any State or City authority?.....  YES  NO  
If so, please describe completely. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

e.) Has an alcoholic beverage license ever been suspended, revoked, or denied to anyone at the location for which this application is submitted?.....  YES  NO  
If so, please describe completely. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

f.) Does the APPLICANT currently possess any other permit or license issued by the State of Alabama or the City of Haleyville for the sale of alcoholic beverages?.....  YES  NO  
If so, please list the license number, date of issuance, license type, name under which the license is issued, and the physical address of the licensed business. (Attach additional sheet if necessary). \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. Physical Address of Business: *(Copy of the legal description MUST be included.)* \_\_\_\_\_  
\_\_\_\_\_

2. Mailing address and phone number for the business: \_\_\_\_\_  
\_\_\_\_\_

3. Indicate the name under which the business is to be operated: \_\_\_\_\_  
\_\_\_\_\_

4. Are you currently operating a business at this location?.....  YES  NO

If so, please indicate the name of the business, type of business, and the length of time you have been operating: \_\_\_\_\_  
\_\_\_\_\_

6. If you are purchasing an existing business, please indicate the name and City of Haleyville license number for that business: \_\_\_\_\_  
\_\_\_\_\_

7. Will any building renovations, remodeling, or repairs be completed prior to opening your business at this address?..... YES  NO

If so, please describe the nature and extent of this work. \_\_\_\_\_  
\_\_\_\_\_

8. Provide a description of the building interior (e.g., square feet, number of rooms, type rooms, etc.)  
\_\_\_\_\_  
\_\_\_\_\_

**Attach a sketch of the building showing entrances, exits, rooms, etc., with approximate dimensions. (A free-hand sketch is acceptable if legible.)**

9. List the complete name, residence address, and phone number for the owner(s) of the property for which this license is being requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. List all lessees or sub-lessees of the property for which this license is being requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION III. GENERAL INFORMATION.** *(All applicants MUST complete this section.)*

1. If application is for retail off-premise sales, indicate the total number of square feet of floor space in the retail sales area: \_\_\_\_\_
2. If application is for wholesale sales, indicate the total number of square feet of floor space in the warehouse area: \_\_\_\_\_
3. If the applicant is a corporate entity, indicate the date and place of incorporation along with the book and page number where officially recorded. If a corporate entity not incorporated under the laws of the State of Alabama, provide a copy of the certificate of authority to engage in business within the State of Alabama.

Date of Incorporation: \_\_\_\_\_ Place: \_\_\_\_\_

Book: \_\_\_\_\_ Page: \_\_\_\_\_

**SECTION IV. HOTEL / MOTEL.** *(Complete this section only if applicable to your business)*

1. Indicate the total number of fully equipped rooms available for transient lodging \_\_\_\_\_
2. Does the applicant own, operate, or lease dining facilities within this location? If so, please describe \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Indicate the square footage of the dining facilities \_\_\_\_\_
4. Indicate the maximum capacity of persons who can be accommodated at one time in the dining space \_\_\_\_\_
5. Is the food preparation area separate but adjoining the dining space? \_\_\_\_\_

**SECTION V. RESTAURANT.** *(Complete this section only if applicable to your business)*

1. Indicate the total number of square feet of floor space in the dining room \_\_\_\_\_
2. Indicate the maximum capacity of persons who can be seated at tables or booths at any one time in the dining room \_\_\_\_\_
3. How frequently will meals be offered to the public? (e.g., daily, twice daily, continuously) \_\_\_\_\_  
\_\_\_\_\_
4. Will all meal preparations occur on the premises of this location? If not, please describe \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Is the food preparation area separate but adjoining the dining room? \_\_\_\_\_

**SECTION VI. LOUNGE / CLUB.** (Complete this section only if applicable to your business)

1. List the following for each manager, or anyone who will be in a daily supervisory position for this business:

Name / Position	D.O.B / Place	Present Address	Soc. Sec. #
1)			
2)			
3)			
4)			
5)			
6)			

**SECTION IV. CRIMINAL HISTORY.** (All applicants *MUST* complete this section.)

1. Include an Alabama Bureau of Investigation (ABI) Criminal History Information Release Form (Form ABI-46, available on-line at: <http://dps.alabama.gov/ABI/forms/ABI-46.pdf>) for the applicant, each partner, officer, or landlord. Each form must be completed entirely and must be legible. **Additionally, each release form must be accompanied by a bank or postal money order, cashier's check, or some type of certified funds made payable to Alabama Bureau of Investigation in the amount of \$25.00 for each individual. You can submit one combined payment for the total number of forms, if you choose.**
2. The applicant and all other parties listed hereby authorize the Haleyville Police Department and the Alabama Department of Public Safety to furnish the governing body of the City of Haleyville with any and all information concerning them as relates to their criminal history and general reputation and character. Information of a confidential and privileged nature may be included in this investigation and report as determined through a search of City, State, and Federal law enforcement records. This information will be used by the City of Haleyville to determine qualifications for obtaining an alcoholic beverage license by the applicant.

I/we understand our rights under Title 5, United States Code, Section 552A, including the Privacy Act of 1974, and willingly waive those rights with the understanding that any information collected will be used by the City of Haleyville in conjunction with alcoholic beverage licensing procedures. I/we hereby release the City of Haleyville, its agents, employees, and governing body from any liability or damage which may result from the investigation into my/our criminal history. The applicant acknowledges that each party named has been informed of the contents of this application and has authorized the applicant to sign and execute such waiver on their behalf. The applicant agrees to hold the City of Haleyville, its agents, employees, and governing body harmless from any damages arising out of any disclosures of any information arising from investigation of criminal history or of any part of this application relating to the applicant or any other persons named herein.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



Title/Position: \_\_\_\_\_  
(Must be signed by a principle applicant or authorized officer, if corporate entity.)

Haleyville Alcohol Beverage License - **APPLICATION**

Page 5

**SECTION V. AFFIRMATION.** (This Section MUST be completed and notarized.)

THE FOLLOWING INFORMATION MUST BE TYPED OR PRINTED LEGIBLY TO BE ACCEPTED.

The APPLICANT for the license requested herein, hereby swears or affirms, that he/she and all parties interested in said application have read all questions, and the answers thereto, all in connection with application of said APPLICANT for a City of Haleyville Alcoholic Beverage License as indicated in said application; that he/she and all parties interested in said application for license fully acknowledge that this attachment is a part of said application and all statements and facts herein are true and correct to the best of his/her knowledge; that he/she and all parties interested in said application understand, acknowledge, and affirm that the applicant is the only person in any manner with a pecuniary interest in the business so asked to be licensed, except as stated, and that no other person shall be in any manner pecuniarily interested therein during the continuance of the license, and that any finding or non-conformance with this affirmation can result in denial of license approval or revocation proceedings subsequent to license approval.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Name and Title of Person Signing as Applicant

Sworn / Affirmed to and subscribed before me this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Date Commission Expires

**CITY OF HALEYVILLE  
ALCOHOLIC BEVERAGES LICENSE APPLICATION  
APPLICANT CHECKLIST**

**THE FOLLOWING LISTED ITEMS (WHERE APPLICABLE) ARE TO BE INCLUDED BY ALL APPLICANTS AS ATTACHMENTS TO THE ALCOHOLIC BEVERAGE LICENSE APPLICATION:**

1. VERIFICATION OF ZONING FORM from the Planning Commission. **(Form 1)**
2. ACKNOWLEDGEMENT of receipt of Application and payment of application fees. **(Form 2)**
3. COPIES OF THE LEASE OR SUBLEASE FOR THE BUSINESS LOCATION. This can be a proposed lease, with an executed lease to be submitted at a later date.
4. ARTICLES OF INCORPORATION / PARTNERSHIP AGREEMENT.
5. CERTIFICATION FROM ENFORCEMENT OFFICER **(Form 3)**
6. CERTIFICATION FROM FIRE DEPARTMENT **(Form 4)**
7. CERTIFICATION FROM HEALTH DEPARTMENT, if applicable.
8. CRIMINAL BACKGROUND INVESTIGATION FORM(S) FOR ABI. (Must include separate cashier's check, money order, or business check made payable to ABI) **(Form ABI-46,** available at: <http://dps.alabama.gov/ABI/forms/ABI-46.pdf>)
9. ALCOHOL LICENSE TAX BOND from an insurance company. **(Form 5)**
10. NOTICE PROVIDED TO SURROUNDING PROPERTY OWNERS CONCERNING APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE **(Form 6)**
11. CERTIFICATION OF NOTICE TO SURROUNDING PROPERTY OWNERS. **(Form 7)**
12. Request for Transfer for Alcoholic Beverage License. Applicable only for transfer of ownership. **(Form 8)**
13. Proof of Insurance as required in the application (currently a policy of alcohol liability insurance and a policy of premise liability **each** in the aggregate limit of not less than one million dollars for each policy). **(Form 9)**

**CITY OF HALEYVILLE, ALCOHOL BEVERAGE LICENSING**

**VERIFICATION OF ZONING**

**Date:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**License Type:** \_\_\_\_\_

**TO BE COMPLETED BY PLANNING COMMISSION BEYOND THIS POINT**

Date: \_\_\_\_\_

I hereby certify that \_\_\_\_\_

proposed license type \_\_\_\_\_

is properly zoned \_\_\_\_\_ and does comply with all other zoning requirements to be licensed as

prescribed by the City of Haleyville to operate \_\_\_\_\_

at this location in the City of Haleyville.

\_\_\_\_\_  
Planning Commission Chairman

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CITY OF HALEYVILLE, ALCOHOL BEVERAGE LICENSING**

**ACKNOWLEDGEMENT**

**By signing below, I certify that I have had the requirements of Ordinance No. 2010-04 explained to me with reference to the \$300.00 filing fee.**

**I understand that if my application is denied, said application fees will not be refunded.**

\_\_\_\_\_  
Proposed Licensee

\_\_\_\_\_  
Trade Name

\_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

**CITY OF HALEYVILLE, ALCOHOL BEVERAGE LICENSING**

**Certification by City of Haleyville Enforcement Officer**

***NOTE: No inspections will be performed until classification of liquor sales type has been verified by the Alcohol Beverage Control (ABC) Board.***

Date: \_\_\_\_\_

I hereby certify that \_\_\_\_\_  
doing business as \_\_\_\_\_  
does meet all physical requirements for facilities sought to be licensed as prescribed by the City of  
Haleyville, to operate \_\_\_\_\_ in the City of  
Haleyville.

\_\_\_\_\_  
Enforcement Officer

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CITY OF HALEYVILLE, ALCOHOL BEVERAGE LICENSING**

**Certification by City of Haleyville Fire Department**

***NOTE: No inspections will be performed until classification of liquor sales type has been verified by the Alcohol Beverage Control (ABC) Board.***

Date: \_\_\_\_\_

I hereby certify that \_\_\_\_\_  
doing business as \_\_\_\_\_  
does meet all requirements of the NFPA 1 Uniform Fire Code, NFPA 101 Life Safety Code, 2006,  
current adopted edition, as prescribed by the City of Haleyville, to operate  
\_\_\_\_\_ in the City of Haleyville.

\_\_\_\_\_  
Fire Marshall

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ALCOHOL LICENSE TAX BOND**

It shall be the duty of each person subject to a license fee, privilege tax, or excise tax imposed by this ordinance to deliver to the City of Haleyville, Alabama a bond conditioned to promptly pay to said City all such amounts as are required to be paid to said City under the terms of this ordinance, or any amendment hereto, and any other amount which may become due to the City of Haleyville, Alabama for any licensee fee, privilege tax, or excise tax becoming due after the date of the bond. The amount of the bond shall be Ten Thousand Dollars (\$10,000.00) for each location of the person's business that is engaging in activity with respect to which a license or excise tax under this ordinance is imposed. Such a bond must remain in place continuously during the entire period that the person is subject to a license fee, privilege tax, or excise tax imposed by this ordinance.

With respect to those instances where the consent and approval of the City Council is required with respect to the issuance of an alcoholic beverage license, such consent and approval will not be granted where the bond described in this section has not been delivered to the City Clerk, or the Clerk's designated representative. Moreover, where such a bond is required by this section, no privilege license shall be granted, renewed, maintained, or allowed to be transferred where the City Clerk, or his authorized representative, has not received or does not hold a valid and binding bond as required by this section.

Said bond shall be posted in substantially the same manner and form as shown below:

CITY OF HALEYVILLE  
ALCOHOL ORDINANCE TAX OR FEE BOND

That \_\_\_\_\_, hereinafter called Principal, and \_\_\_\_\_, as Surety, are held and firmly bound unto the City of Haleyville, Alabama, a municipal corporation, in the sum of \_\_\_\_\_, for the payment of which well and truly to be made we hereby bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

The condition of the foregoing is such, however, that WHEREAS, as one of the conditions precedent to the consent and approval of the City Council with respect to the issuance of an alcoholic beverage license, or to the granting, renewal, maintenance, transfer or allowance of a privilege license, the Principal is required to deliver to the City of Haleyville, Alabama, a bond conditioned to promptly pay to said City all such amounts as are required to be paid to said City under the terms of Ordinance No. \_\_\_\_\_, or any amendment thereto, and any other amount which may become due to the City of Haleyville, Alabama for any license fee, privilege tax, or excise tax imposed by said ordinance and becoming due after the date of the bond.

NOW, THEREFORE, the condition of this obligation is such, that if the Principal shall faithfully comply with all the laws and ordinances of the City of Haleyville now in force, or that may hereafter be adopted, and will promptly pay to said City of Haleyville, Alabama all such amounts as may become due as required under the terms of the above license, then this obligation is to become null and void; otherwise to remain in full force and effect.

If the Surety shall so elect, this bond may be cancelled by providing notice through certified mail to the City Clerk-Treasurer of the City of Haleyville, or his/her designated representative. This notice shall provide for 30 days' notice to the City of Haleyville and this bond shall be deemed cancelled at the expiration of said 30 days; the Surety remaining liable, however, subject to all the terms, conditions, and provisions of this bond, for any acts covered by this bond which may have been committed by the Principal up to the date of such cancellation.

IN WITNESS WHEREOF, the said Principal and the said Surety have hereunto set their hands and seals at Haleyville, Alabama on this the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_(Seal)  
Principal  
BY: \_\_\_\_\_ (Seal)  
Title

\_\_\_\_\_(Seal)  
Surety  
BY: \_\_\_\_\_  
Title



**Notice Provided to Surrounding Property Owners, and  
Businesses Concerning Application for Alcoholic  
Beverage License**

**Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**License Type:** \_\_\_\_\_

**Date of City Council Consideration:** \_\_\_\_\_

**Time of Meeting:** \_\_\_\_\_

The applicant named above has applied to the City of Haleyville for an alcoholic beverage license at the address indicated. This applicant is required to provide notice to the property owners, and businesses located within 500 feet of this address of when this application will be considered by the Haleyville City Council. You have received this notice from the applicant in fulfillment of this requirement.

At the date and time shown above, this application will be considered by the Haleyville City Council in the Haleyville City Hall Court Room, located at 1901 11<sup>th</sup> Avenue, Haleyville. This is a public hearing and you are free to attend this meeting to voice your support or opposition to this application as you determine appropriate.

The City completes a comprehensive investigation of the application prior to submitting it to the City Council to insure that the applicant meets the appropriate zoning and building code standards, as well as performing a thorough criminal background investigation.

**CERTIFICATION OF NOTICE TO SURROUNDING PROPERTY OWNERS  
AND BUSINESSES WITHIN 500 FEET**

---

I hereby certify that I have circulated, or caused to be circulated, a notice of this application and the date it is to be considered by the Haleyville City Council to all real property owners and businesses within a five hundred (500) foot radius of the property for which license is being requested by either certified mail with return receipt, or hand delivered, at least one week prior to the date said application is to be heard by the Haleyville City Council.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Person Signing: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_ Time: \_\_\_\_\_

▶ **Do not complete this page until notice of  
Public Hearing has been provided to  
property owners.** ◀

**City of Haleyville  
Request of Transfer  
Alcoholic Beverage License**

**Seller Information:**

**City License #:** \_\_\_\_\_

**ABC License #:** \_\_\_\_\_

**Name of Business:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Buyer Information:**

**Name of Person/Entity:** \_\_\_\_\_

**Date of Sale/Assumption of Control:** \_\_\_\_\_

**As the current licensee for the above referenced business, I am requesting that the City of Haleyville grant their consent to the above named buyer to operate the business during the period while making application with the City. Further, I understand and accept the responsibility and the liability for the payment of any taxes that become due during this period should the above referenced buyer fail to file or report them to the City of Haleyville. I also understand that I will be required to maintain an alcohol license tax bond with the City until such time as the requested transfer is completed and the transferee has posted a similar bond with the City. Both parties listed above fully realize that a completed application must be filed with the City within thirty (30) days of the date of the sale or assumption of control of the business, whichever date is earlier. Both parties also understand that an application must be approved by the City Council and by the Alcoholic Beverage Control (ABC) Board of the State of Alabama prior to the transfer process being complete; such approval is not in any manner guaranteed or assured by completion of this request or compliance with the terms listed herein.**

**Signature of Seller:** \_\_\_\_\_

**Title of Seller:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature of Buyer:** \_\_\_\_\_

**Title of Buyer:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Date Request Received: \_\_\_\_\_

**FORM 9**

**PROOF OF INSURANCE**

Date: \_\_\_\_\_

I hereby certify that I have purchased the necessary insurance as prescribed by Section 18(d) of City of Haleyville Ordinance Number 2010-04.

**Alcohol Liability Insurance:**

Carrier: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Aggregate Limits: \_\_\_\_\_

**Premise Liability Insurance:**

Carrier: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Aggregate Limits: \_\_\_\_\_

**Certificate(s) of Insurance listing Haleyville as Certificate Holder attached to this form.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Person Signing: \_\_\_\_\_